



## FIREARMS, WEAPONS, AND EXPLOSIVES

**Type:** University

**Category:** Campus Safety & Security

**Administrator:** Vice President for Student Life and Dean of Students

**Manager:** Director of Campus Safety and Security

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### Purpose

To ensure the safety and security of the Viterbo University community by prohibiting the possession or use of firearms, weapons, explosives, and fireworks on campus property and during university-related activities, with limited exceptions for authorized personnel and specific use cases.

### Scope

This policy applies to Viterbo University employees, students, contractors, and visitors.

### Policy

The possession or use of firearms, weapons, fireworks or explosives is strictly prohibited in all Viterbo campus buildings and on all campus property. The prohibition applies to all students, employees, independent contractors, and visitors, including those who have a valid permit to carry a concealed weapon. This policy also prohibits employees from bringing visitors to University property who violate this policy.

1. All Viterbo students and employees are prohibited from possessing or using weapons, fireworks or explosives on property owned or controlled by Viterbo University and/or in the course of any University program or employment. This includes carrying weapons on their person, in their clothing, a purse, backpack, locker, or office.
2. Employees are also prohibited from carrying weapons anytime they are acting in the course and scope of employment such as business travel, attendance at seminars, traveling to and from meetings, and during off-campus meetings, etc.
3. A weapon shall include anything likely to be used, or designed to be used, in destroying, defeating, or injuring a person or property; an instrument by the use of which a fatal wound may probably or possibly be given or damage to property may be inflicted. A weapon may include, but is not limited to: any firearm; air soft gun; BB gun; paint gun; pellet gun; ammunition; bow and arrow; cross-bow; slingshot; cross-knuckles; club; knuckles of lead, brass or other metal; any bowie knife, dirk, dagger or similar knife; switchblade or any knife having the appearance of a pocket knife, the blade of which can be opened by a flick of a button, pressure on the handle or other mechanical contrivance.

Exceptions:



- a. This prohibition does not apply to a Viterbo employee (excluding all students and student employees) who is licensed to carry a concealed weapon when the weapon remains inside an attended or locked motor vehicle parked in a Viterbo campus parking lot and the weapon is secured in a closed glove compartment, closed console, closed trunk or in a closed container secured by an integral fastener and transported in the luggage compartment of the vehicle.
- b. This prohibition does not apply to authorized security or law enforcement personnel.
- c. This prohibition does not apply to authorized items used as intended in classroom, cafeteria or physical plant work settings.
- d. This prohibition does not apply to weapons covered in the Viterbo University Theatrical Firearms Use Guidelines for Theatrical Productions.

The safety and security of all students, staff and faculty is of paramount importance to the University. The University reserves the right to search for weapons, fireworks or explosives while located on University premises or at a University-sponsored event. Violations of this policy will result in discipline up to and including immediate termination of employment.

If you are aware that an individual possesses a firearm, or other weapon or explosives in violation of this policy, call Campus Safety (608-796-3911) immediately.