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**Library Student Employment Application**

**Please send applications or questions to:**

Fall/Spring: Molly Eddy, [mleddy@viterbo.edu](mailto:mleddy@viterbo.edu), 608-796-3269

Summer: Jason Skoog, [jaskoog@viterbo.edu](mailto:jaskoog@viterbo.edu), 608-796-3262

**Applying for**:

Circulation (Fall and Spring only)

Archives and Serials (Fall, Spring, Summer)

Cataloging (Fall and Spring only)

**Basic information:**

Name: Click or tap here to enter text.

Address: Click or tap here to enter text.

Phone: Click or tap here to enter text. Email: Click or tap here to enter text.

Emergency contact (name, relationship, phone): Click or tap here to enter text.

Do you have federal work study? (Not needed for summer)  Yes  No

Year in school: Click or tap here to enter text.

Major: Click or tap here to enter text.

Extracurricular activities: Click or tap here to enter text.

Do you have experiencing using libraries?  Yes  No

Skills relevant to library work: Click or tap here to enter text.

Can you lift at least 15 lbs and push at least 50 lbs on a wheeled cart?  Yes  No

**Work and Volunteer History:**

List jobs or volunteer experience you have starting with most recent:

|  |  |  |  |
| --- | --- | --- | --- |
| Job Title | Employer | Duties Performed | Skills Learned |
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**Times Available:**

Indicate what times you **are** available to work with an **"x":**

**Fall/Spring:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Sun | Mon | Tues | Wed | Thu | Fri | Sat |
| 8am-9am |  |  |  |  |  |  |  |
| 9am-10am |  |  |  |  |  |  |  |
| 10am-11am |  |  |  |  |  |  |  |
| 11am-12pm |  |  |  |  |  |  |  |
| 12pm-1pm |  |  |  |  |  |  |  |
| 1pm-2pm |  |  |  |  |  |  |  |
| 2pm-3pm |  |  |  |  |  |  |  |
| 3pm-4pm |  |  |  |  |  |  |  |
| 4pm-5pm |  |  |  |  |  |  |  |
| 5pm-6pm |  |  |  |  |  |  |  |
| 6pm-7pm |  |  |  |  |  |  |  |
| 7pm-8pm |  |  |  |  |  |  |  |
| 8pm-9pm |  |  |  |  |  |  |  |
| 9pm-10pm |  |  |  |  |  |  |  |
| 10pm-11pm |  |  |  |  |  |  |  |
| 11pm-12am |  |  |  |  |  |  |  |

KNOWN DATES OF CONFLICTS: Click or tap here to enter text.

**Summer:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Mon | Tues | Wed | Thu | Fri |
| 8am-9am |  |  |  |  |  |
| 9am-10am |  |  |  |  |  |
| 10am-11am |  |  |  |  |  |
| 11am-12pm |  |  |  |  |  |
| 12pm-1pm |  |  |  |  |  |
| 1pm-2pm |  |  |  |  |  |
| 2pm-3pm |  |  |  |  |  |
| 3pm-4pm |  |  |  |  |  |
| 4pm-5pm |  |  |  |  |  |

KNOWN DATES OF CONFLICTS: Click or tap here to enter text.