



VITERBO UNIVERSITY

2023-2024 Verification Worksheet (Dependent Student)

Your financial aid application was selected for review in a process called "Verification". The Financial Aid Office must compare information you reported on your FAFSA to your and your parents' 2021 Form 1040/U.S. Income Tax Returns and other required documentation. If there are differences between your FAFSA information and the documents you provide, Viterbo will make corrections to your FAFSA.

PLEASE PRINT LEGIBLY ON THIS FORM AND USE BLACK INK.

A. Student Information

_____ Last Name _____ First Name _____ M.I. _____ (VU ID#) or (Last 4 digits of SSN)

B. Income Questionnaire

1. Did/will you (student) file a 2021 Form 1040/ US Income Tax Return? YES NO*
 (*If the answer is "No" you must complete Section C. If your answer is "Yes" you may skip Section C.)
2. Did/will your parent(s) file a 2021 Form 1040/ US Income Tax Return? YES NO*
 (*If the answer is "No" you must complete Section D. If your answer is "Yes" you may skip Section D.)

C. Student 2021 Income Information

I certify that I was not required to file a 2021 Form 1040/US Income Tax Return because (check one):

- a. I had no income earned from working in calendar year 2021.
- b. I had total income earned from working in the amount of \$_____ in 2021, less than the IRS filing minimum. (*Must include copies of student 2021 W-2 and 1099 forms with this worksheet.*)

D. Parent(s) 2021 Income Information

I certify that my FAFSA parent(s) were not required to file a 2021 Form 1040/ US Income Tax Return because (check one):

- a. Parent(s) had no income earned from working in calendar year 2021.
- b. Parent(s) had total income earned from working in the amount of \$_____ in 2021, less than the IRS filing minimum. (*Must include copies of parent 2021 W-2 and 1099 forms with this worksheet.*)

E. Parent Household Information

List the following people:

1. **Your Parent(s)**. List information for your biological, adoptive and/or stepparent(s) even if you do not live with them, but they are now, and will be (**July 1, 2023 – June 30, 2024**) part of your primary household. If your parents are separated or divorced, include **ONLY** the parent/stepparent whose information you were required to provide on the FAFSA.

Parent/Stepparent Full Name	Age	Relationship to Student (Select One)
		Parent / Stepparent
		Parent / Stepparent

[E. Parent Household Information] continued on reverse

Student Last Name _____

VU ID# (or last 4 of SSN) _____

E. Parent Household Information (cont.) [You may be asked for proof of support provided by parent(s).]

- 2. **Your Siblings.** List any sibling(s) who will live with **and** receive **more than half** of their support from the parent(s), reported in E1, from **July 1, 2023 to June 30, 2024**, or, if your sibling would be required to provide parent information on the 2023-2024 FAFSA. Attach extra pages if necessary.
- 3. **Others.** List other persons if they will live with your parent(s) from **July 1, 2023 to June 30, 2024** **and** will receive **more than half** of their support from the parent(s), reported in E1, during this 12-month period. Attach extra pages if necessary. Proof of parental support maybe requested as a follow-up to your responses.
- 4. **CHECK HERE IF THERE ARE NO SIBLINGS OR OTHERS LIVING IN YOUR PARENT’S HOUSEHOLD AS DEFINED IN E2 OR E3 ABOVE:**

Full Name of Person Who Meets E2 or E3 Criteria	Age	Relationship to Student	Primary Residence Will be With Parent (7/2023 to 6/2024)? Yes or No	This Person is Employed at least 30 Hrs/Week? Yes or No	Name of College This Person Will Attend AT LEAST HALF TIME Fall 2023 and/or Spring 2024 (Enter "None" if not applicable)	Type of Degree Program During Fall 2023 and/or Spring 2024 (Associate, Bachelors, Masters, PhD, etc.)

F. Child Support Received in 2021 [You may be asked for proof from the courts to support your answers in this section.]

- 1. Report information below for **any** member of parent’s household who received child support payments in 2021 (attach additional sheet if needed):
- 2. **CHECK HERE IF NO ONE IN YOUR HOUSEHOLD RECEIVED CHILD SUPPORT IN 2021:** (Be prepared to submit agency or court records upon request)

Name of Household Member Who Received Child Support	Name(s) of Children for Whom Child Support was Paid	Amount of Support Received in 2021

G. Sign this Worksheet

By signing this worksheet, we certify that the information reported is complete and correct. I will report any changes promptly. (The student and at least one FAFSA* parent must sign this form.)

Student signature _____

Date _____

Parent signature _____

Date _____

[*must be a parent whose financial data (income, assets) is reported on the 2023-24 FAFSA]

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.

Return this form to: Financial Aid Office – Viterbo University 900 Viterbo Drive La Crosse, WI 54601
Email: FAdocuments@viterbo.edu (to submit form) Email: FinancialAid@viterbo.edu (to submit questions) Phone: (608) 796-3900 Fax: (608) 796-3859