

Saving a Citation from a Library Database to RefWorks

1. To save the citation for the article, click on **“Export”** under **Tools**.

The screenshot shows the EBSCOhost search interface. At the top, there is a navigation bar with links for 'New Search', 'Publications', 'Subject Terms', 'Cited References', 'Images', and 'More'. On the right side of the navigation bar are links for 'Sign In', 'Folder', 'Preferences', 'Languages', 'Ask A Librarian', and 'Help'. The main search area contains a search box with the text 'citation manager', a 'Search' button, and three 'Select a Field (optional)' dropdown menus. Below the search box are links for 'Basic Search', 'Advanced Search', and 'Search History'. The search results are displayed in a 'Detailed Record' view for the article 'Technology in nursing scholarship: Use of citation reference managers.' The record includes fields for Authors (Smith, Cheryl M., smitche@auburn.edu; Baker, Bradford), Source (International Journal of Mental Health Nursing, Jun2007, Vol. 16 Issue 3, p156-160, 5p. 1 Chart), Document Type (Article), Subject Terms (*NURSES, *MEDICAL personnel, *BIBLIOGRAPHICAL citations, *NURSING research, *PROFESSIONAL practice, *INFORMATION resources management), Author-Supplied Keywords (bibliographic software, citation errors, citation manager, formatting, nursing scholarship), and NAICS/Industry (519190 All Other Information Services). On the right side of the record, there is a 'Tools' panel with various options: Google Classroom, Google Drive, Add to folder, Print, E-mail, Save, Cite, Export (highlighted with a yellow circle), Create Note, and Permalink.

2. Make sure **“Direct Export to RefWorks”** is selected, and click **Save**.

The screenshot shows the 'Export Manager' dialog box. At the top, there is a 'Save' button and an 'E-mail' link. Below this, it says 'Number of items to be saved: 1'. The main section is titled 'Save citations to a file formatted for:' and contains a list of options with radio buttons: Direct Export in RIS Format (e.g. CITAVI, EasyBib, EndNote, ProCite, Reference Manager, Zotero), Generic bibliographic management software, Citations in XML format, Citations in BibTeX format, Citations in MARC21 format, Direct Export to RefWorks (selected with a blue dot), Direct Export to EndNote Web, Direct Export to EasyBib, Download CSV, and Direct Export to NoodleTools. At the bottom of the dialog box are 'Save' and 'Cancel' buttons.

3. Click “Yes, export to the newest version of RefWorks”.

Continue exporting to **RefWorks** ?

Yes, export to the newest version of RefWorks

4. Sign in to RefWorks. If you don't have an account, create one using your **Viterbo email**.

Welcome back

Sign in to use RefWorks

[Forgot your password?](#)

Sign In



Use login from my institution



No account? - Sign Up here

5. Import the citation.

The screenshot shows the RefWorks interface for an "Untitled Project". The left sidebar contains navigation options: All References, Search Databases, Last Imported (selected), Sharing, My Folders, Tags, and Deleted. The top toolbar includes icons for Add, Assign to Folder, Share, Create Bibliography, Delete, Add Tags, Tools, and Search. The main content area displays "Last Imported (viewing all 16 references)". There are checkboxes for "Select all on this page" and "Clear 'Last imported'". A citation is listed as "a few seconds ago" with a checkbox. The citation text is "Ref ID: 417 Smith, Cheryl M.; Baker, Bradford. (2007). Technology in nursing scholarship: Use of citation reference managers". Below the citation are tags: "BIBLIOGRAPHI...", "INFORMATION r...", and "MEDICAL perso...", along with a "+8" icon.

6. Please note, the above example is from Academic Search Complete, an EBSCOhost database. Other library databases also have the ability to directly export to RefWorks, but will typically be located under the "Cite" button on the article.

a. ProQuest database:



b. Sage database:



c. ScienceDirect database:

+ Add to Mendeley Share Cite

<https://doi.org/10.1016/j.lisr.2022.101151>

d. JSTOR database:

