

**STUDY ABROAD PROGRAM COURSE APPROVAL SHEET**

Student Name \_\_\_\_\_ ID # \_\_\_\_\_ Semester of Participation \_\_\_\_\_

Study Abroad Program and Location \_\_\_\_\_

This form is intended to assure that a student's off-campus study abroad plans are academically sound and their expectations regarding the credit they will receive are realistic. With the appropriate approvals obtained **prior** to the student's experience, the courses they take abroad should count as they intended. The student may need to provide course descriptions and/or course syllabi. If the student is enrolling in a program in which they will not know the exact courses they are taking until arrival, they should get approval for alternate courses in case the originally approved courses are not offered, they are full or scheduling conflicts arise. The student's study abroad coursework must transfer to satisfy degree requirements at Viterbo in order to be eligible for financial aid.

**PLEASE INCLUDE YOUR CURRENT UNOFFICIAL VITERBO TRANSCRIPT WITH THIS FORM.**

**Study Abroad Courses** (List five first choices and alternates)

Course Name/Number (from institution abroad)	Credits	Viterbo Course Name/Number	Approving Signature (Chair from department in which course resides)

**Alternate Courses**


Total number of credits expected to receive \_\_\_\_\_

Will the credits taken abroad be completed as part of the student's last 30 credits of their degree? \_\_\_\_\_

 \_\_\_\_\_  
 Advisor's Signature

 \_\_\_\_\_  
 Study Abroad Signature

 \_\_\_\_\_  
 Registrar's Signature

 \_\_\_\_\_  
 VP of Academic Affairs

 \_\_\_\_\_  
 Date

 \_\_\_\_\_  
 Date

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 Date

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 Date