

# **Nursing Research on the Green (NROTG) FAQs**

## *Submitting an Abstract for Virtual Poster Display*

### *Information for Presenters*

#### **If I want to submit a poster abstract, do I have to register for NROTG?**

YES, all poster authors who want to submit poster abstracts MUST register for NROTG.

#### **What are the requirements and instructions for submitting a poster abstract?**

- You and all poster abstract authors should already have submitted a Conflict of Interest (COI) form.
- At least ONE author must be a baccalaureate-prepared (BS or BSN) registered nurse.
- One of the authors is responsible for submitting the poster abstract and poster. The submission process can be found using this URL:

<https://clgreport.exchange.viterbo.edu/NROTGabstract/NROTGabstract.aspx>.

#### **Does the submitting author have to be a co-author on the abstract?**

Yes. Only one author listed on the abstract can complete the submission process for your abstract and poster. The author who completes the submission process will be the only contact for all information and notifications about your submission. The submitting author will be responsible for communicating with all those associated with the submission. The submitting author's email address will be used for all NROTG communications pertaining to the abstract and poster submission.

#### **I submitted an abstract and poster according to the submission process but did not receive a response.**

##### **How do I know if my abstract and poster were accepted?**

All abstracts and posters submitted for virtual poster displays will be accepted. The submitting author will receive an automated notification after completing the submission process. If your notification was not received regarding your poster submission, please check your spam mailbox.