



## **2021-22 Request to Consider Special Circumstances for Financial Aid Reconsideration**

**DEADLINE TO SUBMIT FOR POSSIBLE 2021-2022 FINANCIAL AID CHANGES = DECEMBER 31, 2021**

STUDENT NAME \_\_\_\_\_ VU ID# (or SSN) \_\_\_\_\_

If you or your parent have unusual expenses or one-time income or an income change different from the FAFSA information, you may qualify for a re-evaluation of eligibility. Special circumstances include, **but are not limited to**, the following:

- Reduction in household income (i.e. job loss or salary reduction, retirement, death of wage earner, etc.); generally, the total income reduction should be at least 20% less than actual 2019 calendar year income
- Legal separation/divorce after filing the 2021-22 FAFSA
- 2020 out-of-pocket, **paid** medical expenses\* generally, at least 20% of 2020 AGI (\*not covered by insurance, HSA, etc.)
- Parent will attend college in 2021-22; tuition expenses of at least \$5000 out of pocket
- K-12 tuition to be paid during 2021-22 school year for student's siblings or student's dependents; at least \$5000 out of pocket expense
- Parent is making their own student loan payments or PLUS Loan payments for the student or student's siblings

**NOTE: More than one circumstance may be combined to achieve minimum \$ thresholds. If any or all of your situation is "COVID-19" related, please include this in the narrative below.**

Circumstances must be communicated in writing with *specifics* concerning the particular situation, such as date income decreased, amounts, etc. Please use the space below to explain circumstance(s). Attach additional pages as necessary.

*Additional paperwork will be requested and must be completed before the re-evaluation will be considered.*

*Documentation will be required for all circumstances (we will let you know exactly what you need to submit based on the specific circumstance).*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**OR**

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**Electronic signatures may be provided if this form is submitted using student's Viterbo email. An actual signature is required if you choose to use any other email.**

Please submit to:

(Email) [financialaid@viterbo.edu](mailto:financialaid@viterbo.edu) or (Fax) 608-796-3859

(Postal mail) Viterbo University-Financial Aid Office 900 Viterbo Drive La Crosse WI 54601