**I have been asked to serve as a translator for documents and/or activities related to a Human Subjects Research study conducted by a student or employee of Viterbo University.**

**Upon acceptance of this role I agree to the following statements:**

1. I will hold in strictest confidence the identification and other information of any individual involved in this study.
2. I will maintain full confidentiality in regards to all material of a private or sensitive nature.
3. I will not make copies of documents unless specifically requested to do so by the researcher.
4. I will store all study-related materials I possess in a safe, secure location.
5. I will provide all requested study-related materials to the researcher in a complete and timely manner.
6. I will shred or delete all study-related documents and files after a) provision of these documents and files to the researcher, and b) conclusion of the study.
7. I am aware that I can be held legally responsible for any breach of this confidentiality agreement and for any harm incurred by individuals caused by my violation of their confidentiality.
8. I am aware this agreement does not constitute a contract with Viterbo University and I will not receive compensation from Viterbo University for my efforts.

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Translator’s name (printed) Translator’s signature**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Date**

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Researcher’s name (printed) Researcher’s signature**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
Date**