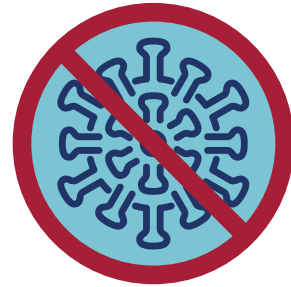


# Daily Health Check-in Questionnaire for Employees Reporting to Workplace

05/20

## Only report to work if you can confirm:

- ✓ No Fever
- ✓ No Symptoms
  - Cough
  - Shortness of breath or difficulty breathing
  - Fever
  - Chills
  - Muscle pain
  - Sore throat
  - New loss of taste or smell
- ✓ No Known Exposure



**Do you have a fever?** Employees need to take their temperature with a thermometer prior to coming to work.

**IF A TEMPERATURE IS 100°F/38°C OR HIGHER, DO NOT REPORT TO WORK**

Follow normal call-in procedure. Contact your primary care provider or call Human Resources 608-796-3930 or Health Services 608-796-3806 for guidance.



**Do you have a cough or shortness of breath?** Report any symptoms.

**IF HAVING EITHER SYMPTOM, DO NOT REPORT TO WORK**

Follow normal call-in procedure. Contact your primary care provider or call Human Resources 608-796-3930 or Health Services 608-796-3806 for guidance.



**Do you have any known exposure?** Do you have a sick family member at home with a confirmed COVID-19 positive test?

**IF KNOWN EXPOSURE, DO NOT REPORT TO WORK**

Follow normal call-in procedure. Contact your primary care provider or call Human Resources 608-796-3930 or Health Services 608-796-3806 for guidance.

## Supervisor Guidance:

- If employees do not have access to a thermometer at home, they can have it taken at a thermometer check point prior or during to their shift. See the Health Services website for locations.
- If you receive a report, confirmed or unconfirmed, that a member of your team has been exposed to or has contracted Coronavirus (COVID-19), contact Human Resources for guidance.



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