Direct Loan Entrance Counseling

**(To be completed by the student.)**

Steps to complete Student Loan Entrance Counseling:

1. Student goes to <http://studentaid.gov>
2. LOG IN using FSA ID & password
3. Under My Checklists select “I’m In School”
4. Choose Complete Entrance Counseling
5. Select **“START” for Entrance Counseling**
   1. Select “ School to Notify” or “Add School to Notify”
      1. Choose “School to Notify” if this is your first student loan, or you haven’t borrowed in a long time
      2. Choose “Add School to Notify” if you have completed Entrance Counseling at another school recently.
   2. You will need about 30-45 minutes to complete the counseling session.
6. Complete the Entrance Counseling and your results will be sent electronically to Viterbo.