

Campus Organization Status Form

The following form must be filled out annually and returned to the Coordinator of Campus Activities and Orientation, Kari Hartogh, in the Hawk's Nest or via klhartogh@viterbo.edu. If you are a Sport Clubs, please complete and return to Marci Kuhrt, in the Mathy Center or via mkkuhrt@viterbo.edu.

This information keeps the clubs website, brochure, and email list current. Also, registered clubs and organizations are eligible for funding from SGA and can reserve Viterbo facilities at no charge. Additional benefits and responsibilities are given to university clubs; this can be reviewed in the [Campus Organizations and Sport Clubs Handbook!](#)

Please complete the below information as you want it to appear on the website

Name of Club/ Organization:

Brief Description of Club/ Organization:

Please complete the below information so to be recognized as an official university club

Number of club members for current/ upcoming academic year: _____

Names of Members (may attachment a separate sheet):

Day, Time, and Place of Meetings (if known):

Name of Faculty/ Staff Advisor:

Email:

Phone:

Organization Officers:

Name:

Name:

Position:

Position:

Name:

Name:

Position:

Position:

Name:

Name:

Position:

Position:

Primary Student Representative (Club President):

Email Address:

Secondary Student Representative (Whoever the Club Chooses):

Position:

Email Address:

Please attach an updated copy of your organization's constitution.