## Pi Phi Chapter Sigma Theta Tau International Nursing Honor Society

## **Guidelines for the**

## Lamplighter Scholarship and Research Grant Awards

Each year the Pi Phi Chapter of Sigma Theta Tau International Nursing Honor Society may award a scholarship to an eligible undergraduate member. The chapter may also award a scholarship to an active member who is pursuing an advanced degree in Nursing, or who is participating in a Nursing research or evidence based practice project. Each award is in the amount of \$500 and is unrestricted.

**<u>1.BSN/BSN-C</u>** Undergraduate Scholarship:</u> One scholarship may be awarded each year to an active member pursuing an undergraduate degree in nursing. Eligibility Criteria:

- The applicant is an active member of the chapter. "Active is defined as dues paid up-todate."
- The applicant possesses a minimum GPA of 3.0/4 or higher.
- The applicant clearly describes their plans for future involvement with the Pi Phi Chapter
- The applicant submits an official transcript and a formal letter of application that includes a description of activities demonstrating a strong commitment to nursing leadership and scholarship.

**2.Graduate Scholarship or Research Grant:** One scholarship may be awarded each year to an active member pursuing an advanced degree in nursing, **or** a research grant may be awarded to an active member involved in an ongoing nursing research or evidence-based practice project.

#### Eligibility Criteria for the Graduate Scholarship:

- The applicant is an active member of the chapter. "Active is defined as dues paid up-todate."
- The applicant is currently studying for an advanced degree in Nursing.
- The applicant has completed at least 1/3 of the required nursing courses.
- The applicant possesses a GPA of 3.5/4 or higher.
- The applicant submits an official transcript and a formal letter of application that includes a description of activities demonstrating a strong commitment to nursing leadership and scholarship.

#### Eligibility Criteria for the Research Grant:

- The applicant is an active member of the chapter. "Active is defined as dues paid up-to-date."
- The applicant is currently participating or planning to participate in a nursing research or nursing evidence based practice project.
- The applicant submits an abstract describing the study or project.

- The applicant submits a formal letter of application that includes a description of activities demonstrating a strong commitment to nursing leadership and scholarship.
- The applicant agrees to publish or to present the findings at a future Nursing Research on the Green Conference, or at another Pi Phi Chapter event, or at a national or international Nursing Conference.

#### **Application Information for all applicants**

# The award will be announced at the Annual Induction Ceremony. All applicants are invited to attend.

Submit Application to: Pi Phi Chapter Viterbo University School of Nursing – NRC 107 900 Viterbo Drive La Crosse, WI 54601

**Undergraduate and Graduate student applicants** must submit a cover letter and formal letter of application that includes a description of activities demonstrating their commitment to leadership and scholarship in nursing, along with their official transcript. The formal letter of application should be no more than 500 words. The Pi Phi Scholarship Committee will use a blinded review process to evaluate each application and make formal recommendation to the Pi Phi Board of Directors. Both the cover letter and the formal letter of application should contain the same unique APA style header. The cover letter should include the member's contact information including name, address, phone number and email address. The formal letter of application should contain no personal identifiers.

**Members applying for the research grant** must submit a formal letter of application that includes a description of activities demonstrating their commitment to nursing research/evidence based practice and their agreement to publish or present at a future Nursing Research on the Green Conference, or other Pi Phi Chapter event or at a national, or international nursing conference. An abstract describing the study or project should also be included with a formal letter of application. The formal letter of application should be no more than 500 words. The Pi Phi Scholarship Committee will use a blinded review process to evaluate each application and make formal recommendation to the Pi Phi Board of Directors. Both the cover letter and the formal letter of application should contain the same unique APA style header. The cover letter should include the member's contact information including name, address, phone number and email address. The formal letter of application should contain no personal identifiers.

A member of the Pi Phi Board of Directors who wishes to apply for the scholarship or research grant should withdraw from the review process.

#### Approved by the Pi Phi Board of Directors on November 6, 2017