



Arts for All

An assistance program for local schools

With the **Arts for All** assistance program, teachers may apply for a reduction in ticket cost based on their school's percentage of students who qualify for free or reduced lunch as determined by the state's Department of Public Instruction. For example, if 50% of the students at a school qualify for free and reduced lunch, then teachers from that school may apply for up to a 50% discount off the total cost of the students' tickets.

The deadline for applications is Wednesday, October 2, 2019. By **4 pm** on that date, we must have received your complete application electronically. Submission instructions are located near the end of this document; please follow them carefully.

Guidelines for Application

PLEASE READ the guidelines and FOLLOW these instructions very carefully.

- **We will begin taking applications for fall and/or spring performances on July 15, 2019.**
- **Teachers must have made preliminary reservations prior to submitting this application** and must attach a copy of the confirmation invoice they received via email from the Arts for Young America office.
- **Be sure the name of the teacher who made the initial reservation (and whose name appears on the invoice from our office) is on the application form.**
- **Each grade level per school may apply for up to two (2) performances.** If multiple grade levels are coming to the same performance, please use one application for that whole group. Please discuss the application(s) with your colleagues prior to submission. Note that if you are applying as part of a multi-grade group, that application counts in the total number received for each of those grade levels.
- If a grade level submits two applications, **teachers must rank the applications in priority order** on the application form. If no rank is given, the applications will be reviewed at random for each grade level.
- **A minimum of 10 students must attend the performance** for which you are applying (this excludes teachers and other chaperones). **Awards only apply to the number of student tickets.**
- Applications whose request (based on their school's free/reduced lunch percentage) is less than \$50 will receive an award of \$50, depending on the quality of the application and funds available.
- Teachers will receive a notification email when their application(s) is received in our office.
- Applications received after the October 2nd 4pm deadline will be considered after applications submitted before the deadline, pending available funds.

In addition to the application form, submit a one-page typewritten narrative answering the following questions:

1. Which national, state, district, and/or school standards you will address in your classroom through this performance? Please list three or more.
2. How will you use the performance experience in your classroom, both pre-and post-performance? Specific examples of lesson ideas and activities are required. You must specifically mention the title of the play in your narrative.
3. How do you expect this performance will directly benefit your students? Share specific examples.

****** If you are submitting more than one application, please make sure each narrative is unique. The second application will be disqualified if the narratives are not unique to each performance.

The Review Process

- A panel, which will include representation from Viterbo University and representatives from other awarding organizations at the discretion of Viterbo University, will review all applications. Awards will be distributed until funds are depleted.
- Following the review meeting, teachers will receive notification as to whether or not they received funding. **Revised invoices reflecting the new amount due and due date will be issued once funding has been determined.**
- **Funding may be awarded at a level less than the original request.** The review committee reserves the right to weigh additional information in their decision making process. The award for late applications, if accepted, will be reduced.

The number of applications received increases significantly each year, making the review process very competitive. Please make sure you answer the narrative questions thoroughly and complete the application form correctly.

Please review the example narratives available on our Web page. The applications accompanying these narratives received funding in the past. If you have questions, please contact 608-796-3735 to discuss your application.

Submission Instructions

➔ All application materials must be received electronically at aya@viterbo.edu by 4pm on Wednesday, October 2.

Note: The AFA application form is a fillable PDF. You need Adobe Acrobat Reader to type into and save the form. If you do not already have this program on your computer, download it for free at <http://get.adobe.com/reader>

We require that you submit your application materials electronically. Please send an email to aya@viterbo.edu with the following attachments. Subject line: *(Name of School) AFA Application*

1. Page three of this completed application form
(Type answers in spaces provided, save as PDF, print, obtain principal's signature, sign it yourself, scan, save, and attach.)
2. Answers to narrative questions
3. Copy of original invoice

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608-796-3735

Arts for All Application – Rubric for Narrative Portion

- Requirements:**
1. Complete application-- all fields are filled out properly
 2. Narrative (For multiple applications per teacher, narratives are unique)
 3. Original invoice

Narrative Questions:

1. Which national, state, district, and/or school standards you will address in your classroom through this performance? Please list three or more.
2. How will you use the performance experience in your classroom, both pre-and post-performance? Specific examples of lesson ideas and activities are required. You must specifically mention the title of the play in your narrative.
3. How do you expect this performance will directly benefit your students? Share specific examples.

** If you are submitting more than one application, please make sure each narrative is unique. The review committee will disqualify the second application if the narratives are not unique to each performance.

Rubric for Narrative

0	Teacher offers no specific examples of how he/she will use the performance in the classroom, or how the performance will impact students.
1	Teacher addresses all three questions, but mentions few specific examples of standards or lessons. Teacher does not clearly address the potential impact of the performance on the students. Or, Teacher only answers one or two questions.
2	Teacher thoroughly addresses each question: <ul style="list-style-type: none">• Teacher includes three or more standards he/she will address in the classroom.• Teacher includes and expands upon specific lesson plan ideas and activities.• Teacher clearly addresses how the performance is expected to impact his/her students.