



Application for Viterbo University Certificate Program Completion

Office of the Registrar; Viterbo; 900 Viterbo Drive; La Crosse WI 54601
Phone: 608-796-3180; Fax: 608-796-3050

All students completing certificate programs must return this completed form , to the Registrar’s Office or program coordinator, upon registration for the term in which certificate requirements will be completed.

Information

- There are three possible certificate conferral dates: December, May, and August.
- The certificate will be posted to your permanent record (transcript) after grades are submitted and a final check of certificate requirements is made and determined to be complete.
- An application for certificate will not be accepted later than six months after the last day of the term in which the course requirements for the certificate were met.
- Courses used for the certificate may only be duplicated per the policy of the certificate program. Courses used for the certificate may only be duplicated for a degree per the policy of the degree program.
- This is not an application for state licensure or endorsement.

TYPE OR PRINT CLEARLY IN BLACK INK

ID NUMBER _____

TODAY’S DATE _____

FULL LEGAL NAME

last

first

middle

maiden

home phone

cell phone

email

I EXPECT TO COMPLETE ALL REQUIREMENTS FOR MY CERTIFICATE/LICENSE IN

MAY _____ AUGUST _____ DECEMBER _____ YEAR _____

(if you must attend summer school, check August)

I WOULD LIKE MY NAME TO APPEAR ON MY CERTIFICATE EXACTLY AS FOLLOWS. PLEASE PRINT CLEARLY. EACH MARK REPRESENTS A CHARACTER OR SPACE.

PLEASE MAIL MY CERTIFICATE TO THE BELOW ADDRESS

street

city

state

zip

FOR OFFICE USE ONLY – EDUCATION PROGRAMS ONLY
Program Coordinator Approval: _____ Date: _____

I AM MAKING APPLICATION FOR THE FOLLOWING CERTIFICATE/LICENSE AWARD:

Please see the catalog in effect at your time of entry for certificate requirements.

Certificates

- ___ ALCOHOL AND OTHER DRUG ABUSE
- ___ BIOTECHNOLOGY
- ___ COMMUNITY INTERPRETING
- ___ DIETETIC INTERNSHIP (DI)
- ___ ETHICAL LEADERSHIP IN ORGANIZATIONS
- ___ LITERACY COACHING
- ___ PASTORAL MINISTRY
- ___ POST MASTERS NURSE EDUCATOR
- ___ POST MASTERS ADULT NURSE PRACTITIONER
- ___ POST MASTERS FAMILY NURSE PRACTITIONER

Education Licensure Programs – Iowa Licensure/Endorsements

- ___ EARLY CHILDHOOD EDUCATION
- ___ EDUCATIONAL LEADERSHIP
- ___ READING
 - ___ 148
 - ___ 149
 - ___ 176
- ___ MIDDLE SCHOOL
- ___ TALENTED AND GIFTED

Education Licensure Programs – Wisconsin Licensure

- ___ INITIAL LICENSURE
 - Area _____
- ___ EARLY CHILDHOOD EDUCATION
- ___ EDUCATIONAL LEADERSHIP
 - ___ Principal
 - ___ Director of Instruction
 - ___ Director of Special Education and Pupil Services
 - ___ School Business Administrator
 - ___ Superintendent
- ___ READING
 - ___ 316
 - ___ 17