



VITERBO UNIVERSITY STUDY ABROAD REFUND POLICY

The \$200 application deposit (for Viterbo faculty-led programs) is nonrefundable after acceptance to a study abroad program. Should an applicant be denied from a program or if Viterbo University cancels the program, the applicant will receive a full refund of the \$200 deposit. After acceptance into the program, participants sign the 'Confirmation of Study Abroad Participation' form to confirm their participation in the program. After submitting the commitment form, any subsequent withdrawal from the program, for any reason, will result in the participant paying all non-recoverable costs associated with the program. Recoverable costs are those that the university or vendors are able to refund without a financial impact to other participants of the program. Typically, the closer to trip departure, the less likely it is that costs will be recoverable. The Study Abroad Office will make every attempt to recover program charges to minimize the financial impact of withdrawal. The student account balance for the semester, including the total program fee, is due prior to the start of the program travel dates.