

TODD WEHR MEMORIAL LIBRARY
Viterbo University
Collection Statement
Latin American Studies

GENERAL PURPOSE:

The Viterbo University Library acquires materials to support the courses offered by the Latin American Studies Department. When possible, the Library supports faculty research and course development through acquisitions, interlibrary loan services and electronic accessibility. The Library encourages use of the collection and electronic services through course-related instruction, orientations, workshops, and one-on-one interviews.

Studies in Latin American Studies lead to the following degrees: a minor in Latin American studies, a minor in Spanish Education; a minor in Spanish; or to meet the foreign language requirement for a Bachelor of Arts degree. Courses are offered in English and Spanish.

SUBJECT AND LANGUAGE MODIFIERS:

Languages: Sources are primarily collected in English and Spanish. To a lesser extent, sources in Portuguese by prominent authors will also be collected.

Geographical Areas: Focus on the following geographical areas and populations: Latin America and U.S. Hispanic.

Subjects: Subject focuses include history, civilization, politics, business and economics, philosophy, fiction, film and literature, relations with the U.S., and cultural studies.

Chronological Periods: Courses focus on writings from the ancient period to the present. Chicano literature courses focus on contemporary literature. The literature of Spanish America focuses on the pre-Colombian period to the present. We acquire materials from the past five years, as well as classic studies that are older.

COLLECTION LEVELS: Description of collection levels, using the CONSPECTUS model, and at which level materials in Latin American Studies are collected:

Level 0	<u>Out of Scope</u>	The library does not collect in this area.
Level 1	<u>Minimal Level</u>	A subject area in which few selections are made beyond very basic works.

Level 2	<u>Basic Information Level</u>	A collection of up-to-date general materials that serve to introduce and define a subject and to indicate the varieties of information available elsewhere. It may
		include dictionaries, encyclopedias, access to appropriate bibliographic databases, selected editions of important works, historical surveys, bibliographies, handbooks, a few major periodicals, in the minimum number that will serve the purpose. A basic information collection is not sufficiently intensive to support any advanced undergraduate or graduate courses or independent study in the subject area involved
Level 3	<u>Instructional Support Level</u> : Latin American Studies materials are collected at this level.	A collection that is adequate to support undergraduate and MOST graduate instruction, or sustained independent study; that is, adequate to maintain knowledge of a subject required for limited or generalized purposes, of less than research intensity. It includes a wide range of basic monographs, complete collections of the works of more important writers, selections from the works of secondary writers, a selection of representative journals, access to appropriate non-bibliographic data bases, and the reference tools and fundamental bibliographical apparatus pertaining to the subject.
Level 4	<u>Research Level</u>	A collection that includes the major published source materials required for dissertations and independent research, including materials containing research reporting, new findings, scientific experimental results, and other information useful to researchers. It is intended to include all important reference works and a wide selection of specialized monographs, as well as a very extensive collection of journals and major indexing and abstracting services in the field. Pertinent foreign language materials are included. Older material is retained for historical research.
Level 5	<u>Comprehensive Level</u>	A collection in which a library endeavors, so far as it is reasonably possible, to include all significant works of recorded knowledge (publications, manuscripts, other forms), in all applicable languages, for a necessarily defined and limited field. This level of collecting intensity is on that maintains a "special collection"; the aim, if not the achievement, is exhaustiveness. Older material is retained for historical research.

DESCRIPTIONS OF MATERIALS COLLECTED:

Types of Materials Collected: Audio formats, books, children's materials, electronic materials, newspapers, serials and periodicals, and videos.

Electronic Information and Resource: Includes interlibrary loan, document delivery, digital imaging (audio and visual), email and toll-free reference, as well as the Research Guides by Subject page at <http://www.viterbo.edu/library1.aspx?id=10874>. Basic databases appropriate to Latin American Studies are EBSCOhost databases offering Spanish translations of articles, as well as Academic Search Premier, Alt-HealthWatch, F&W Encyclopedia, History Reference Center, and Humanities International Index.

Types of Materials Excluded: None

Interdisciplinary Factors: Spanish, English, History, Economics, Philosophy, Political Science, Social Work, Theatre

COLLECTION REVIEW AND RETENTION: Works of literature, criticism, and writing will be retained indefinitely dependent on condition and relevance to the curriculum. Works of research in methodology will be assessed every 5 years cooperatively by faculty and library staff to maintain relevance and timeliness.