



Arts for Young America School Series

Educator Guide for Performance Day

Please print a copy for your bus driver(s) so they know where to park!

Prior to Arrival

- Free study guides are available for most performances at www.viterbo.edu/aya
- We do not issue actual tickets for school performances. When you arrive, our staff will check you off a list and ushers will show you to your seats.
- If your students have accessibility requests, please let us know as soon as possible so we can make appropriate seating arrangements. This includes wheelchairs, walkers, visual or hearing impairment, etc.
- If your group will be arriving in cars or vans they may utilize FREE public parking at "Riverside Municipal Parking Ramp" located at 424 2nd St S, La Crosse, WI 54601 (see map). Although, this does not guarantee a spot! Plan on arriving early!
- At this time, face masks are NOT required.
- Please plan to arrive at least 30 minutes prior to the start of the performance. This ensures we have time to unload your bus safely, get you to your seats, and allow your students to use the restroom.

Once You Arrive

- Homeschool students arriving by car may enter immediately upon arrival. Visit the lobby to check-in.
- STAY ON THE BUS until our staff comes aboard to explain where to line up to enter the building. They may have you wait a moment. Buses may stay in their bus lane for the duration of the event. We have a City permit to do so.
- Please allow our ushers to seat your entire group before using the restroom. We need to make sure everybody has a seat.
- Remember to silence cell phones and electronic devices during the performance.

During and After the Performance

- A Viterbo staff member will be in the lobby during the performance should you or your students require assistance.
- **After the performance, please remain in your seats!** Our staff will dismiss schools from the stage. Groups who walked or came in cars will be dismissed first. Remaining schools are dismissed in the order in which their buses returned to the lane.
- When dismissed, escort your students to the buses as quickly and quietly as possible. It's helpful to know your exterior bus number and to share/remind all the chaperons and students of your unique number. This will allow you to find you bus in a large crowd.



Program questions, contact aya@viterbo.edu or 608-796-3735

Ticket/invoice questions, please call our box office:

608-796-3100, boxoffice@viterbo.edu

WEBER CENTER FOR THE PERFORMING ARTS

BUS LOADING ONLY

Approach the Weber Center from north end and head **SOUTH** along Front Street. Buses will be parked along the right side of Front Street, directly in front of the Weber Center



ENTRANCE

- Please use the pedestrian crosswalks to approach the Weber Center
- School groups (bused or walk-ups) should remain outside the Main Entrance doors until instructed by Viterbo staff to enter please
- Enter this address into your GPS or Google Maps: 428 Front St S, La Crosse, WI 54601.

Reminder, this event is NOT at the Viterbo!

CAR PARKING

Cars may park in the **FREE** public parking ramp. The GPS Address for "Riverside Municipal Parking Ramp" is: 424 2nd St S, La Crosse, WI 54601 (The entrance is on Jay ST and is not pictured on map.

The red dot shows the exit).

Homeschool students are the exception and can enter immediately upon arrival and they will be directed to the homeschool check-in table in the lobby. They don't have to wait outside.

ADDITIONAL BUS INFO

- Please do not block pedestrian walkways
- STAY ON THE BUS to await further unloading instructions from staff
- We have City permission, you will NOT be ticketed and may stay in bus lane for the entire duration of the event!



VITERBOUNIVERSITY
FINE ARTS CENTER



Bus Parking Information/Image Description:

Buses may line up along Front Street and stay lined up for the entire duration of the event. You can see from the image above, that we block off traffic for safe crossing and barricade the road allowing only our buses in (and one-way traffic exiting via a private garage building). Homeschool or others driving cars will be able to safely cross from Riverside Municipal Parking Ramp, located at 424 2nd St S, La Crosse, WI 54601. Although the parking ramp is pictured on our map on page 3., denoted by the large red dot, the King Street side is actually the exit. The entrance to the FREE ramp is on Jay Street, on the other side of the block.



Starry's Guide to Theatre Etiquette

- ★ Arrive early so you have time to get to your seat.
- ★ Remember: food, candy, drinks, and gum are not allowed in the theatre.
- ★ Visit the restroom BEFORE the performance begins, after getting permission from your teacher.
- ★ An usher will walk you to your seats – follow his or her directions closely.
- ★ You may talk quietly to your friends next to you until the show begins.
- ★ When the lights dim in the theatre, it is starting! This means it is time to pay attention to the stage!
- ★ Please do not talk during the performance; it makes it hard for the actors to do their jobs.
- ★ **Do not use cell phones and other electronic devices during a performance. Make sure they are on silent.**
- ★ Try not to leave your seat during the performance unless it is an emergency.
- ★ If you need to re-enter the theatre, please do so quietly and carefully (it will be dark!). Try to wait for applause or at the end of a song/transition.
- ★ Please keep your feet on the floor and not on the seat in front of you. Keep your hands and feet to yourself.
- ★ If you are seated in the balcony, do not lean over the railing or drop things over the railing.
- ★ Clap at the proper times during the performance. Loud shout-outs and yelling are not appropriate.



Most importantly... HAVE FUN!!!