



Course Information

Course Title, Number, & Section Number: Advanced Clinical Measurement, Testing, and Appraisal, COUN 770-001

Term and Year:

Number of Credits: 3

Course Location: Murphy Center 444

Dates and Times: Thursdays from 6:30 – 9:30 p.m.

Instructor Information

Name of Instructor:

Instructor Contact Information:

Instructor Preferred Method/ Times for Student Contact:

E-mail contact preferred. You can also visit me during office hours in person (Reinhart Center 215) or online (<https://viterbo.zoom.us/my/djbauer>): Mondays from 12:20 to 2:20 p.m. and Tuesdays from 9:30 a.m. to 12:20 p.m. I recommend establishing meetings in advance so that I can block off time during my office hours for you.

Course Description

Provides an advanced study of theory and approaches to the appraisal of individual and groups within the helping process. Students will increase their knowledge and skills relative to the identification and utilization of standardized client assessment tools in the counselor's scope of practice.

Required Course Materials

- Miller, L. A., & Lovler, R. L. (2020). *Foundations of psychological testing: A practical approach* (6th ed.). Los Angeles: SAGE. ISBN: 978-1-5063-9640-8
- Rhoades, A., Pemble, S.D., Miller, L.A., & Lovler, R.L. (2019). *Student workbook to accompany Miller and Lovler's Foundations of Psychological Testing, sixth edition*. Los Angeles: SAGE. ISBN: 978-1-5443-5975-5

Course Student Learning Outcomes

1. Conduct and interpret descriptive and inferential statistics relevant to the establishment and critical evaluation of item and test reliability and validity.
2. Construct and evaluate the psychometric properties of an instrument designed to measure a specific construct.

COUN 770 Standards/Evaluation Alignment

This course is designed to satisfy multiple requirements of the Council for Accreditation of Counseling and Related Educational Program (CACREP, 2016) Standards:

- **6.B.4.b** – univariate and multivariate research designs and data analysis methods
- **6.B.4.e** – models and methods of instrument design

Alignment Table of Learning Outcomes, CACREP Standards, and Evaluation Components

Course Student Learning Outcomes	CACREP Standard(s)	Primary Evaluation
Conduct and interpret descriptive and inferential statistics relevant to the establishment and critical evaluation of item and test reliability and validity.	6.B.4.b - univariate and multivariate research designs and data analysis methods	Assignment #4
Construct and evaluate the psychometric properties of an instrument designed to measure a specific construct.	6.B.4.e - models and methods of instrument design	Assignment #5

Methods of Instruction

This course involves regular lecture and discussion about psychological testing. Class time will also involve active learning exercises to enhance knowledge and understanding of material.

Evaluation Method

Point Allocation (275 Total)

- 110 (40%) from **quizzes** (n = 11)
- 110 (40%) from **assignments** (n = 4)
- 55 (20%) from **final exam** (n = 1)

Percentages and Point Ranges

- **A:** 94% or higher 258.5 or more points
- **AB:** 88% to 93.9% 242 to 258 points
- **B:** 82% to 87.9% 225.5 to 241.5 points
- **BC:** 76% to 81.9% 209 to 225 points
- **C:** 70% to 75.9% 192.5 to 208.5 points
- **CD:** 64% to 69.9% 176 to 192 points
- **D:** 58% to 63.9% 159.5 to 175.5 points
- **F:** 57.9% or lower 159 or fewer points

Instructor Late Work Policy

Assignments may be submitted up to 3 days after the due date at a -10% penalty per day. Assignments will not be accepted more than 3 days after the due date. Missed quizzes and exams cannot be completed without a documented health concern or other very significant personal reason (e.g., death in family).

Attendance Policy

Regular attendance in this course will facilitate success on assessments, help you develop a professional work ethic, and allow you to contribute to the learning environment of the classroom.

Per Viterbo policy, students regularly missing class will be reported to the Vice President of Academic Affairs and students missing more than 15% of scheduled class for any reason may automatically fail the course. Please refer to the policy in the Student Handbook and Planner for additional information.

Academic Integrity Policy

Maintaining a standard of academic honesty is a responsibility shared by the students, faculty and administration at Viterbo University. The faculty has the responsibility to create an atmosphere in which students may display their knowledge. This atmosphere includes sufficient safeguards to control dishonesty including an orderly testing room, restrictions on text messages, etc. Students have the responsibility to understand academic misconduct and to refrain from it.

Credit Hour Course Expectations

Regardless of format, all courses are required to meet the required credit hour standards by a combination of seat time and outside work. Outside work could include additional outside reading, group work, service projects, field work, clinical rotations, among other learning activities. Viterbo defines one credit hour as 750 minutes over 15 weeks. In addition, each credit of a course requires that students spend two hours of work outside of class per week. Minimum class and outside work time are calculated according to this formula:

$$(750 + 1800) * \text{the \# of credits of a course} = \text{the minimum number of minutes of seat time and outside work required}$$

For example, a three-credit course requires a minimum of 7,650 total minutes.

Course Support Services

Learning assistance is available from the Academic Resource Center. Content tutoring is available for all students by signing up in the Center. Writing specialists are also available to assist students in any course. Students may schedule writing appointments by going to the ARC web page and clicking on the book now icon.

Disability Statement

The Academic Resource Center provides services to students who have indicated that they have a disability. Students who have a diagnosed disability and require legitimate accommodations must complete an Application for Accommodations Based on Disability-Related Need and should contact the Academic Resource Center at 796-3190.

Syllabus Statement on Sex Discrimination, Sexual Harassment, and Sexual Misconduct

Viterbo University seeks to ensure that campus community members learn and work in a hospitable and inclusive environment. To this end, Viterbo policy and Title IX prohibit sex discrimination, sexual harassment, and sexual misconduct including, but not limited to sexual assault, sexual exploitation, dating violence, domestic violence, and stalking.

As a faculty member, I am required to report incidents of sexual misconduct and thus cannot guarantee confidentiality. I must provide our Title IX Coordinator with relevant details such as the names of those involved in the incident. Viterbo is legally obligated to respond to reports of sexual misconduct, and therefore we cannot guarantee the confidentiality of a report, unless made to a confidential resource. Although I have to report the situation, you will still have options about how your case will be handled, including whether or not you wish to pursue a formal complaint. Viterbo's goal is to make sure you are aware of the range of options available to you and that you have access to the resources you need.

Viterbo encourages anyone who has experienced sexual misconduct or relationship violence to get support and assistance from one of the confidential or non-confidential resources listed at this link:

<http://www.viterbo.edu/sexual-misconduct/make-report-or-file-complaint>

Please visit [this website](#) for the complete Viterbo University Sex Discrimination, Sexual Harassment, and Sexual Misconduct Policy with resources, procedures, and flowchart.

Where to Get Help: Additional Policies and Resources for Students

- [Viterbo Speaks Up](#): Report crimes, worrisome behaviors, harassment, sexual violence or assault, hate/bias discrimination, or violations of the Viterbo University Code of Student Conduct
- [Chosen First Name Policy](#)
- [Concerns or Complaints Regarding Instruction](#)
- [Moodle & Technology Guides](#)
- [Sex Discrimination, Sexual Harassment, and Sexual Misconduct Policy](#)
- [Student Disability Policies and Procedures](#)
- [Student Resources](#)
- [Technology Requirements](#) and [Technical Support](#)

Please review additional items noted in the Policies and Resources block in the Moodle course site.

Counseling Services

It is common for college students to struggle with stress or other emotional challenges, and you may feel a need or desire to seek professional help. If you would like to talk to someone, you are encouraged to contact Viterbo University's Counseling Services: <https://www.viterbo.edu/counseling-services>; 608-796-3825. For assistance after normal business hours, you can call the Great Rivers 24-hour helpline: dial 211 from a campus phone or 800-362-8255. For emergencies, dial 911 or campus security (3911 from campus phone or 608-796-3911).