



**VITERBO**  
UNIVERSITY

## 2021-2022 Verification Worksheet (Dependent Student)

Your financial aid application was selected for review in a process called "Verification". The Financial Aid Office must compare information you reported on your FAFSA to your and your parents' **2019 Form 1040/U.S. Income Tax Returns** and other required documentation. If there are differences between your FAFSA information and the documents you provide, Viterbo will make corrections to your FAFSA.

**PLEASE PRINT LEGIBLY ON THIS FORM AND USE BLACK INK.**

### **A. Student Information**

\_\_\_\_\_  
Last Name    First Name    M.I.    (VU ID#) or (Last 4 digits of SSN) (REQUIRED)

### **B. Income Questionnaire**

1. Did/will you (student) file a **2019 Form 1040/ US Income Tax Return?**            YES            NO\*  
    (\*If the answer is "No" you must complete **Section C**. If your answer is "Yes" you may skip **Section C**.)
2. Did/will your parent(s) file a **2019 Form 1040/ US Income Tax Return?**            YES            NO\*  
    (\*If the answer is "No" you must complete **Section D**. If your answer is "Yes" you may skip **Section D**.)

### **C. Student 2019 Income Information**

I certify that I was **not required to file a 2019 Form 1040/US Income Tax Return** because (**check one**):

- a. I had no income earned from working in calendar year 2019.
- b. I had total income earned from working in the amount of \$\_\_\_\_\_ in 2019, less than the IRS filing minimum. (***Must include copies of student 2019 W-2 and 1099 forms with this worksheet.***)

### **D. Parent(s) 2019 Income Information**

I certify that my FAFSA parent(s) were **not required to file a 2019 Form 1040/ US Income Tax Return** because (**check one**):

- a. Parent(s) had no income earned from working in calendar year 2019.
- b. Parent(s) had total income earned from working in the amount of \$\_\_\_\_\_ in 2019, less than the IRS filing minimum. (***Must include copies of parent 2019 W-2 and 1099 forms with this worksheet.***)

### **E. Parent Household Information**

List the following people:

**1. Your Parent(s).** List information for your biological, adoptive and/or stepparent(s) even if you do not live with them, but they are now, and will be (**July 1, 2021 – June 30, 2022**) part of your primary household. If your parents are separated or divorced, include ONLY the parent/stepparent whose information you were **required** to provide on the FAFSA.

Parent/Stepparent Full Name	Age	Relationship to Student (Select One)
		Parent / Stepparent
		Parent / Stepparent

**[E. Parent Household Information]** continued on reverse

Student Last Name \_\_\_\_\_

VU ID# (or SSN if unknown) \_\_\_\_\_

**E. Parent Household Information (cont.)** [You may be asked for proof of support provided by parent(s).]

- 2. **Your Siblings.** List any sibling(s) who will live with **and** receive **more than half** of their support from the parent(s), reported in E1, from **July 1, 2021 to June 30, 2022**, or, if your sibling would be required to provide parent information on the 2021-2022 FAFSA. Attach extra pages if necessary.
- 3. **Others.** List other persons if they will live with your parent(s) from **July 1, 2021 to June 30, 2022 and** will receive **more than half** of their support from the parent(s), reported in E1, during this 12-month period. Attach extra pages if necessary. Proof of parental support maybe requested as a follow-up to your responses.
- 4. **CHECK HERE IF THERE ARE NO SIBLINGS OR OTHERS LIVING IN YOUR PARENT’S HOUSEHOLD AS DEFINED IN E2 OR E3 ABOVE:**

Full Name of Person Who Meets E2 or E3 Criteria	Age	Relationship to Student	Primary Residence Will be With Parent (7/2021 to 6/2022)? Yes or No	This Person is Employed at least 30 Hrs/Week? Yes or No	Name of College This Person Will Attend <b>AT LEAST HALF TIME Fall 2021 and/or Spring 2022</b> (Enter "None" if not applicable)	Type of Degree Program During <b>Fall 2021 and/or Spring 2022</b> (Associate, Bachelors, Masters, PhD, etc.)

**F. Child Support Received in 2019** [You may be asked for proof from the courts to support your answers in this section.]

- 1. Report information below for **any member** of parent’s household who received child support payments in 2019 (attach additional sheet if needed):
- 2. **CHECK HERE IF NO ONE IN YOUR HOUSEHOLD RECEIVED CHILD SUPPORT IN 2019:** (Be prepared to submit agency or court records upon request)

Name of Household Member Who Received Child Support	Total Amount of Child Support Received in 2019

**G. Sign this Worksheet**

By signing this worksheet, we certify that the information reported is complete and correct. I will report any changes promptly. (The student and **at least one FAFSA\* parent** must sign this form.)

Student signature \_\_\_\_\_

Date \_\_\_\_\_

Parent signature \_\_\_\_\_

Date \_\_\_\_\_

[\*must be a parent whose financial data(income,assets) is reported on the 2021-22 FAFSA]

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sent to prison, or both.**

Return this form to: Financial Aid Office – Viterbo University 900 Viterbo Drive La Crosse, WI 54601  
Email: [FAdocuments@viterbo.edu](mailto:FAdocuments@viterbo.edu) (to submit form)      Email: [FinancialAid@viterbo.edu](mailto:FinancialAid@viterbo.edu) (to submit questions)  
Phone: (608) 796-3900      Fax: (608) 796-3859