

## **SAA Meeting Notes from 10/25/2017**

1. Asked for volunteers that were needed to hang posters & t-shirts on October 30<sup>th</sup>.
  - Lauren Cortez & Madeline Kenn will meet in FAC center at 8:00 am
2. Discussed marketing tables & dates for Senior Class Gift/ Christmas Cards for Children's Hospital.
  - This year for marketing tables, we decided that instead of only reaching out to the seniors for the Senior Class Gift, we wanted to do something to engage EVERYONE on campus. While we market to raise awareness of our organization and everything we do for Senior Class Gift, we will also have craft supplies available to make Christmas Cards to send to the Children's Hospital.

### **So far we have 6 dates & times established:**

- Wednesday, Nov. 1<sup>st</sup> – 11:30 am-12:30 pm in the Murphy Center Lobby
  - Kayla McInerney & Madeline Kenn
- Tuesday, Nov. 7<sup>th</sup> – 2:00-4:00 pm in the Murphy center Lobby
  - Cassie Schultz & Bethany Lutz
- Wednesday, Nov. 8<sup>th</sup> – 11:30-1:30 pm in the Student Union
  - Kayla McInerney
- Thursday, Nov. 9<sup>th</sup> – 9:30-10:45 am in the Nursing Center Lobby
  - Madeline Kenn
- Monday, Nov. 13<sup>th</sup> – 7:45-9:00 am in Einstein's
  - Lauren Cortez
- Tuesday, Nov. 14<sup>th</sup> – 6:30-8:00 pm in the Mathy Center
  - Kayla McInerney

**ACTION ITEMS FOR ALL MEMBERS:** These are not the only dates/times available. We would like ALL members to partner up with one another to work at a marketing table. If a specific time works for you, please email Kayla as soon as possible.

3. We decided to postpone Soup & Stories until next semester. This event is a very big event that will take a lot of planning. With all of the events that we already have planned for this semester, we thought it would be more beneficial and easier on all of us to postpone it until Spring.
4. Kathy would like to thank Holly & Kayla for calling all D.C. alumni. There were over 90 alumni to call, and your work was MUCH appreciated!
5. Kathy would like to thank Kayla & Lauren for th & do GREAT things with our organization's marketing!
6. We heard back from Colin about Viterbo Rings. Our site is on November 18<sup>th</sup> at Shopko (Northside)in BridgeView Plaza. We have five shifts available for 2 hour increments. Follow the link and go to November 18th and SIGN-UP for this event in pairs.

<http://signup.com/go/EidbmU>

7. Alumni Christmas Party is scheduled for December 2<sup>nd</sup>. Follow the link to December 2<sup>nd</sup> and SIGN-UP for this event.  
<http://signup.com/go/EidbmU>
8. Michelle gave us her treasurer's report. We started the year with \$275. Lauren Cortez purchased Ramen Noodles, for Welcome Back Bash and we reimbursed her \$35. This put us at \$240. After Franny Fest, we raised \$29 in caramel apple sales. This brought our account back up to \$269.
9. We plan on cancelling our meeting on November 8<sup>th</sup>. Due to us sending out links to sign-up for upcoming events, and some members having class, there is not much to be discussed that evening. If anyone feels differently, please let us know.
10. We are good on volunteers for this month's first Thursday. However, if you would still like to attend, please email your RSVP to Kathy by November 1<sup>st</sup>.
11. Once second semester starts, we will be sending out a poll for members to post their availability for meeting times. We want to be sure that we are accommodating to all members in planning our weekly SAA meetings.
12. We finished our meeting with discussing our November Remembrance. We decided to send the link out to all of you, in case you had someone that you would like to submit a prayer request for. November Remembrance is made to offer Viterbo students, alumni and staff the opportunity to submit names of your deceased loved ones. Their names will be placed in San Damiano Chapel and be prayed for during the entire month of November during our November Remembrance event.

<http://www.viterbo.edu/alumni/november-remembrance-form>

### **Attendance**

Kayla McInerney, Madeline Kenn, Michelle Reisbig, Lauren Cortez, Bethany Lutz, Cassie Schultz