

Meeting notes from 10/11/2017 followed by Important Dates to Remember

1. Cassie received email from Jacob Hart regarding Viterbo's Halloween week. We had ideas about what we could do as an organization for that week. They are as followed...
 - Soup & Stories
 - Halloween Dance
 - Partnering with Halloween Costume Contest
2. We decided to save Soup & Stories for November 8th.
 - The event will take place in the Reinhart Center Board Room from 5:30-7:00 pm.
 - From 5:30-6:00 guests will eat their soup & socialize.
 - From 6:00-7:00 guests will listen to Tom speak.
 - Before the event takes place, there are a few things we must do in order to prepare:
 - ◆ Market the Event
 - ◆ Reserve the location
 - ◆ Make soup or get soup donated
3. DC Calling – Only one volunteer (Holly)
4. First Thursday – Wine Guyz @ 5:30
 - No volunteers are needed, but attendance is encouraged
5. October 22nd – Marketing Committee meeting @ Cassie's house at 3:30 pm. (Kayla M, Lauren C, McKenzie, Sarah, Bethany, Ayanda, Hayden, and Cal) At the meeting, you will discuss and prepare for ways to market the following events:
 - Soup & Stories (November 8th)
 - Countdown to Commencement (November 16th)
6. October 25th – Meeting to discuss volunteers for Countdown to commencement and prepare a poll to send out for Countdown to commencement.
7. November 18th- Viterbo Rings
 - SAA sponsored site: Volunteers for 5 Shifts of 2 hours.
8. December 2nd – Alumni Christmas Party

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- Setup shift – 9:00-10:00 am
- Christmas Party – 10:00 am-12:00 pm
- Cleanup shift – 12:00-12:30 pm

9. December 16th – Commencement Quick Stop Station

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- 7:45-8:45 shift
- 9:30-11:15

10. Discussed Partnering with Enactus Banquet in March or April. More info to come.

Attendance:

1. Hayden Hoiness
2. Calvin Steffes
3. Michelle Reisbig
4. Aaryn James
5. Madeline Kenn
6. Kayla McInerney
7. Elli Anderson
8. Holly Dwyer
9. McKenzie Hemann
10. Lauren McDonald
11. Lauren Cortez
12. Sarah Duerwachter

(Continue on to next page to see important events)

Important Dates

- October 22nd, 2017 – Marketing Meeting @ 3:30 pm (921 7th st. S)
 - Marketing Committee ONLY meets at Cassie's Apartment!
- October 25th, 2017 – SAA meeting (Brophy 123)
 - EVERYONE comes! Regular meeting.
- November 2nd, 2017 – 1st Thursday @ 5:30 pm-7:00 pm (Wine Guyz)
 - Volunteers are covered for this event. However, it is a great way to interact with alumni. Feel free to join us.
- November 8th, 2017 – Soup & Stories @ 5:30-7:00 pm (Reinhart Boardroom)
 - Tentative fundraising event. More information to come.
- November 16th, 2017 – Countdown to Commencement @ 3:30 pm (FAC Lobby)
 - A celebration and graduation fair for upcoming candidates to pick up their cap and gown, have a photo taken, check in with career services, and donate a senior class gift with hors d'oeuvres/refreshments.
- November 18th, 2017 – Viterbo Rings 10:00 am – 8:00 pm (Site TBD)
 - Ringing Bells for the Salvation Army. 5 shifts of 2 hours.
- November 29th, 2017 – President's Christmas Dinner @ 6:00 pm (Cafeteria; meet in Union)
 - Instead of a meeting, we will attend the Christmas Dinner as a group. Meet in the Student Union at 6:00 pm, and wear your polo!
- December 2nd, 2017 - Alumni Christmas Party @ 9:00 am-12:30 pm (FAC Lobby)
 - Fun Event for Alumni & Children. 3 shifts will be involved. Set-Up, Event, and Clean-Up.

- December 2nd, 2017 – Chili Lunch @ 12:30 pm (149 McIntosh Rd. E – La Crescent)
 - After the Alumni Christmas Party, we will go to Kathy's house for a chili lunch.

- December 16th – Commencement Quick-Stop Station @ 7:45 am-Noon (FAC Lobby)
 - Table with convenience items for graduates. (mirrors, combs, bobby pins, tassels, steamer, etc.)