

Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act Higher Education Emergency Relief Fund (HEERF) Allocation

Viterbo University has signed and returned to the Department of Education the Certification and Agreement form required to receive HEERF funds. The University has used no less than 50% of the funds received to provide Emergency Financial Aid Grants to students.

Viterbo has received \$639,954 of HEERF funds for Emergency Financial Aid Grants to students.

As of September 30, 2020, \$639,954 of the \$639,954 of Emergency Financial Aid Grants has been distributed to students. No additional grants will be given.

There were 1,519 students at Viterbo University eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965, and therefore eligible to be considered for an Emergency Financial Aid Grant.

As of September 30, 2020, 354 students have received an Emergency Financial Aid Grant.

Method used by Viterbo University to determine which students received Emergency Financial Aid Grants, and the amount they received:

Viterbo University identified undergraduate and graduate students (excluding on-line students) who were enrolled at least half-time in a degree or certificate program on March 16, 2020, and who had a 2019-2020 FAFSA on file in the Viterbo University financial aid office and were eligible for Title IV aid, as students who may receive Emergency Financial Aid Grants. *Students who were in default on a Title IV student loan, or who were not making satisfactory academic progress (SAP) for financial aid purposes, did not receive Emergency Financial Aid Grants.*

Viterbo University emailed these students, and requested completion of a short application to ensure that any applicants meet eligibility requirements for an Emergency Financial Aid Grant. The application had to be completed, signed, and submitted directly through the University's Financial Aid webpage. Applications were reviewed by the Director of Financial Aid, along with the student's financial aid file, to prioritize applicants into "need" categories. Priority for Emergency Financial Aid Grants was given to students with the greatest financial need. Each student who received an Emergency Financial Aid Grant received notification via email of the award amount, disbursement method, and expected timing of the disbursement; students who did not receive funding were also notified via email.

Grant amounts varied, depending upon the number of applicants and identified needs for Emergency Financial Aid Grants.